

# WORKSOURCE CLACKAMAS

## April 2018

www.worksourceclackamas.org

Sponsored by the Clackamas Workforce Partnership

Clackamas Community College (CCC) – Family Resource Center, 19600 S. Molalla Rd, Oregon City, OR 97045

North Clackamas County DHS (NC) – 16440 SE 82<sup>nd</sup>, Clackamas, OR 97015

Oregon City DHS (OC) – 315 S. Beaver Creek Road, Oregon City, OR 97045

River West Church – 2000 Country Club Road, Community Room, Lake Oswego, OR 97034

Transition Center - 2223 Kaen Rd, Oregon City, OR 97045

Vocational Rehabilitation – 4382 SE International Way, Suite B, Milwaukie, OR 97222

WorkSource Clackamas (WSC) – 506 High St., Oregon City, OR 97045

Monday	Tuesday	Wednesday	Thursday	Friday
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
9-12 Introductory Word (WSC) 1:30-4:30 Intermediate Word (WSC) 11-12:45 River West Job Seekers (River West Church)	9-12 Introductory Excel (WSC) 1:30-4:30 Intermediate Excel (WSC)	9-12 Introductory PowerPoint (WSC) 12-1 TechHire Info Session (CCC) 1:30-4:30 Intermediate PowerPoint (WSC) 1-2 Job Corps Information Session (WSC)	9-10 Vocational Rehab Orientation (Milwaukie) 9-12 Career Mapping (WSC)	10-11:30 Insurance (WSC) 10-1 Job Direction & Workplace Success (DHS-NC) 10-1 Debt, Credit & Savings (DHS-OC) 12-1:15 Barriers to Employment (Transition Center)
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
11-12:45 River West Job Seekers (River West Church)	8:15-12:30 NCRC Testing (WSC)	8:30-10:10 Basic Computers (WSC) 12-1 TechHire Info Session (CCC) 1-2 Job Corps Information Session (WSC)	9-10 Vocational Rehab Orientation (Milwaukie) 9-12 Career Mapping (WSC)	10-1 Credit, Debt and Savings (DHS-NC) 10-1 Job Direction & Workplace Success (DHS-OC)
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
9-12 Introductory Word (WSC) 1:30-4:30 Intermediate Word (WSC) 11-12:45 River West Job Seekers (River West Church)	9-12 Introductory Excel (WSC) 1:30-4:30 Intermediate Excel (WSC)	9-12 Introductory PowerPoint (WSC) 12-1 TechHire Info Session (CCC) 1:30-4:30 Intermediate PowerPoint (WSC) 1-2 Job Corps Information Session (WSC)	9-10 Vocational Rehab Orientation (Milwaukie) 9-12 Career Mapping (WSC)	10-1 Application Strategies (DHS-NC) 10-1 Resume & Interview Skills (DHS-OC) 12:00-1:15 Barriers to Employment (Transition Center)
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
11-12:45 River West Job Seekers (River West Church)		8:30-10:10 Basic Computers (WSC) 12-1 TechHire Info Session (CCC) 1-2 Job Corps Information Session (WSC)	9-11 Talent Works (WSC) 9-10 Vocational Rehab Orientation (Milwaukie) 9-12 Career Mapping (WSC)	10-1 Resume & Interview Skills (DHS-NC) 10-1 Application Strategies (DHS-OC)
<b>30</b>				
11-12:45 River West Job Seekers (River West Church)				

## WORKSHOP DESCRIPTIONS

- **Basic Computers (WorkSource Clackamas):** New to computers? Ready to learn the very basics? For those just starting to use computers. You'll learn about the parts of a computer, how to turn one on and off, how to use a mouse, keyboard savvy, understanding icons, and much more. **Call 971-673-6400 to register.**
- **Banking and Budgeting, Income and Taxes, Credit and Debt, Insurance, Savings and Retirement (WorkSource Clackamas, Provided by Financial Beginnings):** These financial literacy classes will help you understand and utilize the tools to attain your financial goals. **By registration only. To register, log into your iMatchSkills profile and go to your MyWorkSource link or call WorkSource at 971-673-6400.**
- **Barriers to Employment: (Bring your lunch.)** Learn how to explain your barriers to employers in the most positive way possible! If you have criminal background issues, terminations, no driver's license, or have limited education learn job search approaches and options for presentations. **To register, contact Shauna Kennedy at 503-722-6195.**
- **Career Mapping (WorkSource Clackamas):** If you are looking for a new career or just want to continue on your current path, Career Mapping can help you: identify needs, prepare to address roadblocks or barriers and create a career plan that will help you meet your career goals. **To register, go to your online My Worksource account, or call WorkSource Clackamas at 971-673-6400 for more information.**
- **DHS Employment and Self-Empowerment Workshops (DHS Offices), provided by Goodwill Industries:** Gain the skills and confidence you need to manage your finances and find the work you want. **OPEN TO ALL, no registration necessary.**
- **Microsoft Word, Excel, and PowerPoint (WorkSource Clackamas and DHS Offices), provided by Goodwill Industries):** Get the computer skills you need to get the job you want! Classes include the opportunity to earn a skills certificate for use in your job search. **To register for WorkSource Clackamas classes, go to your online My Worksource account, or call WorkSource Clackamas at 971-673-6400 for more information. For DHS classes, no registration necessary.**
- **Job Corps Information Session:** Open entry, no appointment needed. For young adults ages 16-24. Information about Job Corps; the Nation's premiere education and vocational training program. Vocational training in high need trades like carpentry, welding, certified nursing assistant, and more! **For more information, please call Glenn E. Williams Jr. at 503-280-6674 or Grace Smith at 503-326-6806.**
- **National Career Readiness Certificate (NCRC) Testing (WorkSource Clackamas):** The NCRC is a certificate to help you gain a competitive edge and stand out by demonstrating the skills employers need. It documents your skill level in Applied Mathematics, Reading for Information, and Locating Information. **Please call 971-673-6400 for more information.**
- **River West Job Seekers Group:** The mission of the group is to encourage and equip those who are out of work or in transition to find employment that best uses their gifts and skills. **The group is open to all. For more information contact Dave Andrews at [dave@riverwest.org](mailto:dave@riverwest.org).**
- **Talent Works:** Work with the local Job Search Navigators, get up to date job leads, meet other job seekers while discussing and practicing ways to boost your skill plus get exclusive presentations on local job sectors in Clackamas county and beyond. **Call 971-673-6400 for more information.**
- **TechHire Information Sessions:** Open, weekly information sessions for participants, case managers, and any other interested parties at the Clackamas Community College Oregon City campus, noon every Wednesday in the Family Resource Center in room 117. This is a great way to get a general overview of the grant program and understand all that we can do for folks in the community. **For questions, contact Justin McDaniels at (503) 594-1683, or email [techhire@clackamas.edu](mailto:techhire@clackamas.edu).**
- **Vocational Rehabilitation Services Orientation:** Are you a person with a physical or mental disability in need of job seeking assistance? The Mission of the Office of Vocational Rehabilitation Services is to assist Oregonians with disabilities to achieve and maintain employment and independence. Find out about the services we offer, including eligibility and the basic rehabilitation process. Orientations are Thursday at 9:00am - no appointment necessary. **Please call 971-673-6130 to confirm orientation time and location**

WorkSource Oregon is an equal opportunity program/employer. The following services are available free of cost upon request: Auxiliary aids or services and alternate formats to individuals with disabilities and language assistance to individuals with limited English proficiency. To request these services contact (971) 673-6400 x22473. TTY/TDD – dial 7-1-1 toll free relay service. Access free online relay service at: [www.sprintrelayonline.com](http://www.sprintrelayonline.com)

WorkSource Oregon es un programa/empleador que respeta la igualdad de oportunidades. Disponemos de los siguientes servicios a pedido y sin costo: Servicios o ayudas auxiliares, y formatos alternos para personas con discapacidades y asistencia de idiomas para personas con conocimiento limitado del inglés. Para solicitar dichos servicios, contáctese con (971) 673-6400 x22473. Marque al 7-1-1 para asistencia gratuita TTY/TDD para personas con dificultades auditivas obtenga acceso gratis en Internet por medio del siguiente sitio: [www.sprintrelayonline.com](http://www.sprintrelayonline.com)